



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Stephanie Bowman
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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: June 28, 2016

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

Note: The Consent Calendar and Public Testimony will be taken up immediately before item 3c.

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

3a. CEO Report for June 28, 2016. **(no enclosure)**

3b. Salmon-Safe Certification Presentation to Seattle-Tacoma International Airport. **(memo enclosed)**

3c. Sustainable Airport Master Plan (SAMP) Roundtable Forum on Environmental Sustainability and Growth. **(memo enclosed, presentation to follow)**

3d. City of Seattle Draft Freight Master Plan. **(memo and presentation enclosed)**

4. UNANIMOUS CONSENT CALENDAR***

4a. Approval of the minutes of the regular meeting of May 24, 2016. **(no enclosure)**

4b. Approval of the Claims and Obligations for the period May 1-May 31, 2016, in the amount of \$102,205,501.52 including accounts payable check nos. 911085-911651 in the amount of \$4,057,597.92, payroll check nos. P-182951-183125 in the amount of \$8,072,799.19, wire transfer nos. 014110-014153 in the amount of \$73,482,180.49, and EFTS nos. 041960-042622 in the amount of \$16,592,923.92 for a fund total of \$102,205,501.52. **(memo enclosed)**

4c. Authorization for the Chief Executive Officer to procure and execute four consulting contracts to promote doing business with Airport Dining and Retail tenants in an amount not to exceed \$375,000, which will supplement tenant funding of approximately \$2,025,000. **(memo enclosed)**

4d. Authorization for the Chief Executive Officer to execute two contracts for facilitation and project management services involving complex business or public policy issues, for a cost not to exceed \$1,500,000 and duration of up to three years. There is no funding request associated with this authorization. **(memo and presentation enclosed)**

4e. Authorization for the Chief Executive Officer to construct the Auburn wetland mitigation site enhancements in an amount not to exceed \$720,000, including removing internal maintenance roads; planting remaining road corridors with native trees and shrubs; and constructing a chain link fence to secure the site perimeter. (CIP #800760). **(memo and presentation enclosed)**

4f. Authorization for the Chief Executive Officer to execute a tenant reimbursement agreement in the amount of \$278,000 for costs to be incurred by American Express Travel Related Services for expansion of the Amex Centurion Studio Lounge. **(memo, reimbursement agreement, and map enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to execute up to 17 indefinite delivery, indefinite quantity service agreements for services related to construction management, construction scheduling, cost estimating, construction auditing, construction claims, construction safety, survey and mapping, and project labor agreement drug and alcohol testing in support of all Port of Seattle projects and tasks in a total amount not to exceed \$9.3 million with an ordering period of three years. No funding is associated with this authorization request. ([memo enclosed](#))
- 4h. Authorization for a technical amendment to the Audit Committee Charter that revises Exhibit A to Resolution No. 3613, the first paragraph under the second section labelled "Duties." The Charter shall be edited to read: "Review with the full Commission the independent auditors selected based on an open competitive process, to audit the financial statements and the federal grant and Passenger Facilities Charge programs of the Port of Seattle and other audit services." This change to the Audit Committee Charter was approved by the Audit Committee on May 9, 2016, for referral to the Port Commission. ([memo and amended charter enclosed](#))

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. A motion of the Port of Seattle Commission expressing opposition to Initiative 1515. ([draft motion enclosed](#))
- 6b. Authorization for the Chief Executive Officer to (1) increase authorized funds for the Airport Dining and Retail Infrastructure Modification project (CIP #C800638) in the amount of \$7,325,000 and (2) transfer \$1,500,000 of budget from Baggage Optimization (CIP #C800612) back to ADR (CIP #C800638). Total ADR Infrastructure Modification project authorization would be \$21,278,000. ([memo and presentation enclosed](#))
- 6c. Authorization for the Chief Executive Officer to (1) increase the North Terminals Utilities Upgrade (NTUU) project scope to include the creation of a piping loop to provide redundancy; (2) increase the project budget by \$11,385,000 for a revised total budget of \$21,335,000; (3) increase authorization by \$7,271,000 for a new total of \$9,271,000; (4) utilize Port crews and small works contracts to perform construction work; and (5) authorize the advertisement and award of a major works construction contract that will install the time critical sections of the utility tunnel(s) portion of the project. ([memo and presentation enclosed](#))

7. STAFF BRIEFINGS

- 7a. Two Additional International Aircraft Gates at International Arrivals Facility to Meet Continuing Rapid Growth (CIP #C800583). ([memo and presentation enclosed](#))
- 7b. Report on the Port Property Insurance Renewal for the Policy Year beginning on July 1, 2016. ([memo enclosed](#))
- 7c. Baggage Program Update. ([memo and presentation enclosed](#))

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**